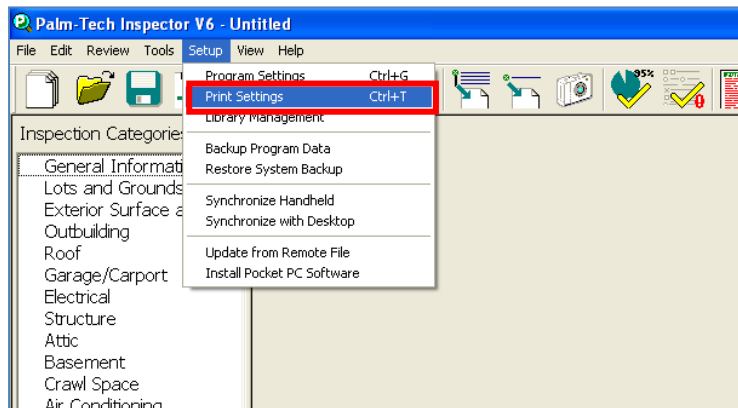


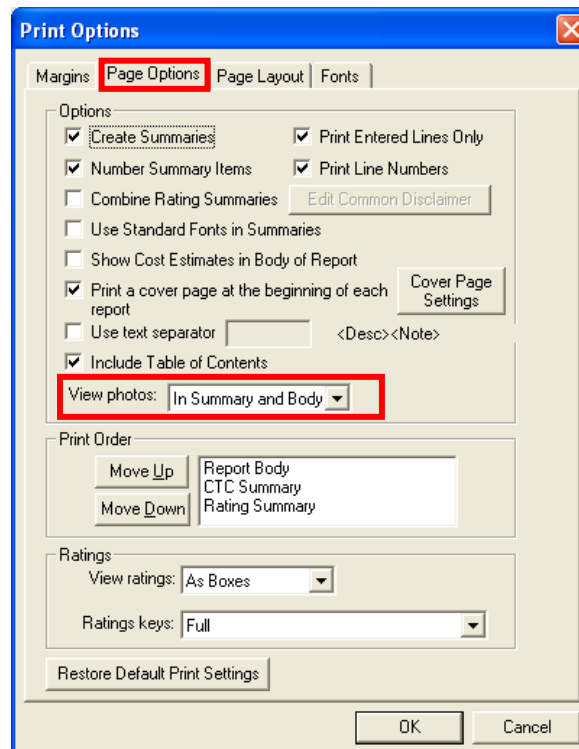
Palm-Tech makes it easy to customize the way your printed report looks, including where your pictures show up. You have the option to have pictures show up in only the summary, only the body, or both. This How To will take you through the steps of changing this setting.

Viewing Photos In Only the Summary or Body

1. With an inspection open, click on Setup>Print Settings.

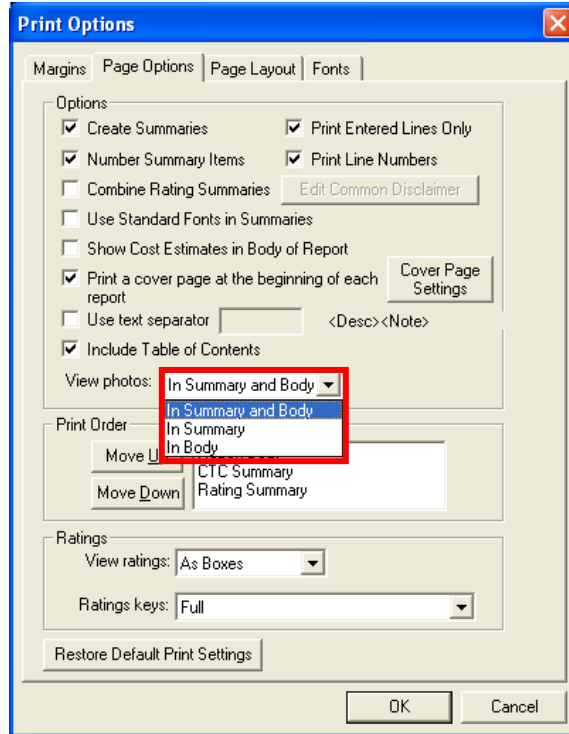


2. Select the Page Options tab and then go down to 'View Photos'.



How to: View Photos in Only the Summary or Body

3. If you click the dropdown you will see you have 3 options to choose from. These options are 'In Summary and Body', 'In Summary' and 'In Body'.



4. The three options are self-explanatory and offer you three different looks for your printed report.